



# MINUTES OF THE BOARD MEETING

## TUESDAY, OCTOBER 25, 2022

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, October 25, 2022, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Chair Huibers.

### A. ROUTINE MATTERS

1. Land Recognition

Land Recognition statement was delivered by Student Trustee Zylstra

2. Opening Prayer

Opening Prayers were led by Trustee Fera

3. Roll Call

Chair Huibers noted that Trustees Burtnik, Moody and Student Trustee Johnstone asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik				✓
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody				✓
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Charlotte Johnstone				✓
Steffen Zylstra	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

4. **Approval of the Agenda**

Moved by Trustee Prince

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of October 25, 2022, as amended:

**ADDITION TO THE IN-CAMERA AGENDA  
ITEM F6.1**

**CARRIED**

5. **Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee Huibers with Item F6.1 of the In Camera Agenda. This trustee left the meeting during discussion of this item.

Trustee Sicoli volunteered to chair the meeting during Item F6.1 for Chair Huibers.

6. **Approval of Minutes of the Board Meeting of September 27, 2022**

Moved by Trustee Sicoli

Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 27, 2022, as presented.

**CARRIED**

7. **Consent Agenda Items**

7.1 **Unapproved Minutes of the Committee of the Whole Meeting of October 11, 2022**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of October 11, 2022, as presented.

7.2 **Unapproved Minutes of the Special Education Advisory Committee (SEAC) Meeting of September 7, 2022**

**THAT** the Niagara Catholic District School Board receive the Unapproved Minutes of the Special Education Advisory Committee Meeting of September 7, 2022, as presented.

7.3 **In-Camera Items F1, F2, F3 & F4**

Moved by Trustee Fera

Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.

**CARRIED**

## **B. DELEGATIONS/PRESENTATIONS**

### **1. ITS – Niagara Catholic Cybersecurity Plan**

Giancarlo Vetrone, Superintendent of Business & Financial Services provided background information on the Niagara Catholic Cybersecurity Plan and introduced Grant Frost, Chief Information Officer.

Mr. Frost presented the ITS Cybersecurity Plan for Trustee information and answered questions of Trustees.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. Mental Health and Well-Being Strategy 2021-2024**

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the Mental Health and Well-Being Strategy and introduced Andrea Bozza, Mental Health Lead.

Ms. Bozza presented the Mental Health and Well-Being Strategy for 2021-2024 and answered questions of Trustees.

### **2. Niagara Catholic E-Learning**

Joseph Zaroda, Associate Superintendent of Education provided background information on Niagara Catholic E-Learning and introduced John Belcastro, Principal of Continuing Education and eLearning and Jeff Maxwell, Technology Enabled Learning & Teaching Consultant.

Mr. Belcastro and Mr. Maxwell presented Niagara Catholic E-Learning report for Trustee information and introduced Vanessa Mariani, eLearning teacher.

Mr. Belcastro and Mr. Maxwell answered questions of Trustees.

### **3. Unaudited Year-End Financial Results 2021-2022**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Unaudited Year-End Financial Results 2021-2022 for information.

## **D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

### **1. Correspondence**

Nil

### **2. Report on Trustee Conferences Attended**

Student Trustee Zylstra provided highlights of the OSTA-AECO Fall AGM held on October 20-23, 2022.

### **3. General Discussion to Plan for Future Action**

Reminder that a Trustee Orientation Session is planned for November 15, 2022, time to be determined

4. **Trustee Information**

4.1 **Calendar of Events – November 2022**

Director Cipriano highlighted the November 2022 calendar of events.

5. **Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

1. **NOTICE OF MOTION SUBMISSION**

None Submitted

2. **NOTICE OF MOTION PRESENTATION**

None Presented

**F. BUSINESS IN CAMERA**

Moved by Trustee Prince

Seconded by Trustee Turner

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:18 p.m. and reconvened at 9:12 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Prince

Seconded by Trustee Turner

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of October 25, 2022.

**CARRIED**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Fera

Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of September 27, 2022, as presented.

**CARRIED (Item F4)**

Moved by Trustee Fera

Seconded by Trustee Prince

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 11, 2022, as presented.

**CARRIED (Item F5)**

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.1 of the In Camera Agenda.

**CARRIED**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Sicoli

Seconded by Trustee Fera

**THAT** the October 25, 2022 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 9:13 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **October 25, 2022**.

Approved on **December 20, 2022**.

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Larry Huibers  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer